APPROVED: 9/6/2018

City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes – Final*
City Commission

Thursday, August 2, 2018 | **6:00 PM** | **City Hall**

INVOCATION: Pastor Marc Kappel, Faith Lutheran

PLEDGE OF ALLEGIANCE: Commissioner Holland

CALL TO ORDER: Mayor Morin

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 4 - Commissioner Michael Holland; Vice-Mayor Marie Aliberti; Commissioner Linda Bob; and Mayor Robert Morin

Absent: 1 - Commissioner Carla Gnann-Thompson

I. AGENDA UPDATE

Ron Neibert, City Manager, announced that the applicant had requested that second reading of Ordinance No. 18-17 be postponed to the September 6th Commission meeting.

II. APPROVAL OF MINUTES

18-0187 April 19, 2018 - City Commission Exempt Meeting with City Attorney
July 19, 2018 - Regular City Commission Meeting

A motion was made by Commissioner Holland, seconded by Commissioner Bob, that the Minutes be Approved. On a voice vote, the motion passed unanimously.

III. AUDIENCE TO BE HEARD

Yvonne Robinson introduced Jeffrey Robinson, Logan Franklin, and Elizabeth Yarborough, who addressed the Commission regarding their involvement in Special Olympics.

Lori Franklin, Lake County Special Olympics Board, explained they are requesting the use of a City facility for one of their fund-raisers - Designer Bag Bingo on October 19th. She reported there are over 600 athletes currently participating in Special Olympics. She noted that it is always free to the athletes and their families.

The Commission directed Ms. Franklin to contact the City's Parks and Recreation Director Joe LaPolla to try and work out use of a facility.

Lance Pauli addressed the Commission regarding Eustis Middle School and asked that they take time to meet the new principal Abigail Crosby. He cited his volunteer service to the school and emphasized the need for more volunteers at the school.

Commissioner Bob noted that the City will be scheduling a workshop with the schools to determine how the City can best assist the schools.

IV. CONSENT AGENDA

18-0184 Resolution No. 18-59: Approval of Purchase in Excess of $25,000 for Concrete and Limerock Material Testing Services

18-0186 Resolution No. 18-60: Budget Amendment to Increase the Interfund Transfer from the Water and Sewer Revenue Fund to the Sewer Impact Fee Fund

A motion was made by Commissioner Holland, seconded by Vice-Mayor Aliberti, to Approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Commissioner Holland; Vice-Mayor Aliberti; Commissioner Bob; and Mayor Morin

V. ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

18-0188 Resolution No. 18-61: Investment Authorization of City Surplus

Derek Schroth, City Attorney, announced Resolution No. 18-51: A Resolution of the City Commission of the City of Eustis, Lake County, Florida, awarding Bid No. 008-18 to TD Bank, N.A. for investment services of City surplus funds.

Colleen Scott, Finance Director, explained the City has excess cash that staff would like to have invested. She reviewed the City's Investment Policy which is based on the principles of safety, liquidity and yield. She stated staff is recommending the investment of $6 million. She confirmed that the funds are cumulative from all the City funds. She provided an overview of the City's current cash and investment portfolio. She reported that the City received four responses to the Request For Proposals and reviewed the various proposals submitted and estimated yield from each. She stated staff's recommendation to award the proposal to TD Bank and utilize their high interest municipal checking which would meet all of the City's requirements.

The Commission expressed concern about the City having funds to invest while maintaining a high millage rate with Mr. Neibert explaining that the majority of the funds available to be invested are from the Water & Sewer Fund which has nothing to do with the millage rate. He further explained there are funds that are required to be kept in reserve and that's also what's being invested.

Discussion was held regarding the possibility of lowering the millage rate next year and how the annexation incentive program can help with that. Mr. Neibert further explained that the incentive program provides for an abatement of the impact fees and annexation application fees.

The Commission questioned the recommendation with Ms. Scott explaining that TD Bank's proposal is super liquid in case funds are needed for something and all of the funds are fully insured.

Mr. Schroth opened the public hearing at 6:27 p.m. There being no public comment, the hearing was closed at 6:28 p.m.

A motion was made by Commissioner Holland, seconded by Vice-Mayor Aliberti, to Approve Resolution No. 18-61. The motion carried by the following vote:

Aye: 4 - Commissioner Holland; Vice-Mayor Aliberti; Commissioner Bob; and Mayor Morin

SECOND READING

18-0178 Ordinance No. 18-17: Small scale future land use map amendment to the Comprehensive Plan (2018-CPLUS-04) - north and south of Lakeshore Drive, west of railroad tracks

Mr. Schroth read Ordinance No. 18-17 by title on second and final reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida, amending the City of Eustis Comprehensive Plan pursuant to 163.3187 (1) F.S.; changing the Future Land Use Designation of approximately 8.9 acres of real property located north and south of Lakeshore Drive, west of the railroad right-of-way, from Mobile Home/Recreational Vehicle (MH/RV), Suburban Residential (SR) and General Industrial (GI) to Urban Residential (UR).

Mr. Schroth opened the public hearing at 6:29 p.m. There being no public comment, the hearing was closed at 6:29 p.m.

A motion was made by Commissioner Holland, seconded by Vice-Mayor Aliberti, to continue the second reading of Ordinance No. 18-17 to September 6, 2018. The motion carried by the following vote:

Aye: 4 - Commissioner Holland; Vice-Mayor Aliberti; Commissioner Bob; and Mayor Morin

18-0170 Ordinance No. 18-18: Annual update of the Five Year Capital Improvements Schedule for the Comprehensive Plan for FY 2018-19

Mr. Schroth read Ordinance No. 18-18 by title on second and final reading: An Ordinance of the City Commission of the City of Eustis, Florida; approving the annual update of the Five Year Capital Improvements Schedule of the Comprehensive Plan pursuant to F.S. 163.3177(3)5(b); providing for conflicting ordinances, severability, and effective date.

Mr. Schroth opened the public hearing at 6:29 p.m. There being no public comment, the hearing was closed at 6:30 p.m.

A motion was made by Commissioner Holland, seconded by Vice-Mayor Aliberti, to Adopt Ordinance No. 18-18 on second reading. The motion carried by the following vote:

Aye: 4 - Commissioner Holland; Vice-Mayor Aliberti; Commissioner Bob; and Mayor Morin

FIRST READING

18-0185 Ordinance No. 18-15: Amending Chapter 70, Article IV, Municipal Police Officers' Pension and Retirement System

Mr. Schroth read Ordinance No. 18-15 by title on first reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida, amending and restating Chapter70, Pensions and Retirement, Article IV, Municipal Police Officers' Pension and Retirement System, Sections 70-101 through 70-145, inclusive, of the Code of Ordinances of the City of Eustis; restating a "local law" pension plan for police officers to be known as the City of Eustis Municipal Police Officers' Pension and Retirement System; providing for codification; providing for severability of provisions; repealing all ordinances in conflict herewith and providing an effective date.

Ms. Scott explained the proposed changes to the Police Officers' Pension and Retirement System based on changes to state statute are similar to those proposed for the firefighters' pension plan. She further explained it was not presented at the same time due to the Police Pension Board wanting to consider adding "drop" and they are looking at obtaining an actuarial review to determine the impact that would have. She then cited the specific changes based on state statute and noted the Pension Boards will be re-writing their investment policies. She then reviewed the current *benefits under the police pension plan and the funds contributed to the plan the previous year. She stated there is no financial impact from the proposed changes. She explained how a "drop" program works.*

Mr. Schroth opened the public hearing at 6:36 p.m. There being no public comment, the hearing was closed at 6:36 p.m.

A motion was made by Commissioner Holland, seconded by Vice-Mayor Aliberti, to Approve Ordinance No. 18-15 on First Reading. The motion carried by the following vote:

Aye: 4 - Commissioner Holland; Vice-Mayor Aliberti; Commissioner Bob; and Mayor Morin

VI. FUTURE AGENDA ITEMS

Commissioner Holland requested a review of the police and fire pensions with Mr. Neibert suggesting October and Mr. Holland concurring.

Vice Mayor Aliberti stated she received a proposal from Michael D. Rowlett to bring the SFGA four-man parachute team to the City for the November First Friday event. She agreed for City event staff to contact him to see if that could be arranged.

Commissioner Bob confirmed that the City would be allowing admission to the splash pad free of charge for the last week before school starts. She asked if the County has someone in Senior Services with information about available housing.

Mr. Neibert indicated he would contact Lake County to determine what information is available.

Commissioner Holland asked if it had been determined what the City could do for the Trout Lake Run roadside park.

Rick Gierok, Public Works Director, explained he had been unable to locate a current agreement with the State for use of the park by the City. He stated that City staff has been going through and trying to clean it up. He noted there is a drop off at the end of the boat ramp which needs to be addressed. He stated he is trying to obtain a copy of the contract through the State before committing to specific improvements. He indicated that the City has done other improvements in the past.

Commissioner Holland asked about the planned Ardice improvements with Mr. Gierok indicating the project should go out to bid in the next week. He reviewed the planned improvements to reduce the flooding. He explained that the City will take over maintenance responsibility for the shopping center drainage pond in exchange for being able to pipe the runoff to the pond. He reviewed the extent of the project on Ardice from Hwy. 19 to Kurt Street. He noted that it will include new sidewalks to provide improved continuity. He indicated staff has been patching the potholes but the road is in such poor condition that it doesn't last.

Commissioner Holland then asked for an update on the Lakeview project with Mr. Gierok explaining various issues that have held up the project including the state of the road base, tree root intrusion into the clay sewer pipes and a communication line that was found to be in the way of the project. He indicated he is having to redesign a part of the project due to that. He added that Embarq will have to provide a redesigned plan but may be able to run their fiber optic through the City's old water main. He noted there is a website page for the project and that once the issues with Embarq are worked out the page will be updated.

Mr. Gierok then reported on the progress on the skatepark and cited photos on the work that have been placed on the website. He also reported on the new wastewater treatment plant startup with Mayor Morin commenting on the involvement of St. John's Water Management District. Commissioner Bob asked about the resident complaint regarding noise with Mr. Gierok explaining it was probably due to vibrations from two water pumps that are being rebuilt.

VII. COMMENTS

City Commission

Commissioner Bob reminded everyone that school officially starts on August 13th.

City Manager

Mr. Neibert reminded the Commission about the August 9th workshop regarding housing.

City Attorney - None

Mayor

Mayor Morin clarified his comments from the July 5th workshop minutes stating that he did agree to go along with the rest of the Commission to use the 5% COLA increase. He then commented on speed limit enforcement on Lakeshore Drive.

Linda Libbey addressed the Commission regarding the postponement of the Sharp's Mobile Home Park land use designation and questioned why it was now being postponed.

Mayor Morin and Mr. Neibert explained it was being postponed at the request of the applicant.

Mr. Neibert then noted the upcoming First Friday event.

VIII. ADJOURNMENT - 7:06 p.m.

Mary C. Montez

MARY C. MONTEZ
City Clerk

Robert R. Morin, Jr.

ROBERT R. MORIN, JR.
Mayor/Commissioner

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.