



City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes – Final* City Commission

Thursday, December 15, 2016

6:00 PM

City Hall

INVOCATION: A moment of silence was observed.

PLEDGE OF ALLEGIANCE: Commissioner Morin

CALL TO ORDER: Mayor Holland - 6:02 p.m.

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 5 - Commissioner Robert Morin; Commissioner Linda Bob; Commissioner Carla Gnann-Thompson; Vice-Mayor Karen LeHeup-Smith; and Mayor Michael Holland

I. AGENDA UPDATE - None

II. APPROVAL OF MINUTES

16257 December 1, 2016 - Regular City Commission Meeting

A motion was made by Vice-Mayor LeHeup-Smith, seconded by Commissioner Gnann-Thompson, to Approve the Minutes. The motion carried by the following vote:

Aye: 5 - Commissioner Morin; Commissioner Bob; Commissioner Gnann-Thompson; Vice-Mayor LeHeup-Smith; and Mayor Holland

III. AUDIENCE TO BE HEARD

Phil Malley presented photographs of his property and damage he stated was due to excessive rain runoff due to sidewalks installed on Kurt Street. He commented on his loss of property damage due to the runoff, effect of toxic waste on his lawn and debris collecting on his property.

Mayor Holland asked the City Manager to meet with Mr. Malley to review the issue.

Gail Isaac Thomas addressed the Commission regarding break-ins in her neighborhood. She stated she was getting the word out about the community meeting January 12th being sponsored by the Police Department. She expressed thanks to Mayor Holland and Vice Mayor LeHeup-Smith for their service to the City.

Mayor Holland explained the community meeting to be held January 12th at the Garden Room in Carver Park and cited the various agencies that would be present in addition to the Police Department.

Bill May echoed the thanks to the Mayor and Vice Mayor and complimented them for the work they have done. He also expressed thanks to the rest of the Commission for their efforts. He noted the Commissioners-elect in the audience.

IV. CONSENT AGENDA

16255 Resolution No. 16-106: City of Eustis Engineering & Design Standards

- 16258** Resolution No. 16-107: Authorizing Acceptance of a Small Cities Community Development Block Grant in the amount of \$750,000 for the upgrading of Palmetto Plaza

A motion was made by Commissioner Bob, seconded by Commissioner Morin, to Approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Commissioner Morin; Commissioner Bob; Commissioner Gnann-Thompson; Vice-Mayor LeHeup-Smith; and Mayor Holland

V. ORDINANCE, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

- 16256** Resolution No. 16-103: Amendment to Personnel Rules and Regulations - Administrative Leave Program

Derek Schroth, City Attorney, announced Resolution No. 16-103: A Resolution by the City Commission of the City of Eustis, Lake County, Florida, amending the Personnel Rules and Regulations of the City of Eustis Section 6.08.

Bill Howe, Human Resources Director, explained that the Interim City Manager had established an administrative leave program for specific exempt employees who routinely worked more than the standard 40-hour work week due to required attendance at Commission meetings and other needs. However, he and the current City Manager could not see where the policy had ever been approved by the City Commission. He stated staff's desire to have Commission approval for the policy so that it could continue to be offered to those employees. He provided an overview of the program and explained the parameters noting that it could not be carried over to subsequent years or paid out.

The Commission commented on the program and benefit to the employees.

Mr. Schroth opened the public hearing at 6:13 p.m. There being no public comment, the hearing was closed at 6:13 p.m.

A motion was made by Commissioner Morin, seconded by Commissioner Gnann-Thompson, to Approve Resolution No. 16-103. The motion carried by the following vote:

Aye: 5 - Commissioner Morin; Commissioner Bob; Commissioner Gnann-Thompson; Vice-Mayor LeHeup-Smith; and Mayor Holland

SECOND READING

- 16254** Ordinance No. 16-31: Amendments to the Land Development Regulations

Mr. Schroth read Ordinance No. 16-31 by title on second and final reading: An Ordinance of the City Commission of the City of Eustis, Florida; amending the Land Development Regulations Chapters 102, 118 and 115; replacing Chapters 100, 109 and 110 of the Land Development Regulations in their entirety, removing Appendix A Standard Transportation Construction Specifications; Appendix B Standard Stormwater Management Facility Construction Specifications, and Appendix C Standard Utility Construction Standards, and incorporating them by reference hereafter to be known as the City of Eustis Engineering Standards; providing for codification, severability and an effective date.

Lori Barnes, Development Services Director, highlighted changes made to Exhibit A between first and second readings as follows: 1) Storage of recreational vehicles and utility trailers on double frontage lots; and 2) Clarification to the sign code to reflect administrative practices that gave some flexibility for placement of signage. She stated staff's recommendation for approval.

Mr. Schroth opened the public hearing at 6:16 p.m. There being no public comment, the hearing was closed at 6:16 p.m.

A motion was made by Vice-Mayor LeHeup-Smith, seconded by Commissioner Morin, to Adopt Ordinance No. 16-31 on second reading. The motion carried by the following vote:

Aye: 5 - Commissioner Morin; Commissioner Bob; Commissioner Gnann-Thompson; Vice-Mayor LeHeup-Smith; and Mayor Holland

VI. FUTURE AGENDA ITEMS - None

VII. COMMENTS

City Commission

Commissioner Gnann-Thompson thanked everyone for their assistance when she was ill.

Commissioner Bob commented on it being the last meeting for the year.

Commissioner Morin stated he was looking forward to next year and welcomed the new Commissioners.

Vice Mayor LeHeup-Smith expressed condolences to Mayor Holland on the loss of his father.

City Manager

Ron Neibert, City Manager, reported that after a meeting with Duke Energy staff was able to determine a budget adjustment would not be needed for the LED installation due to Duke waiving the capital costs with the project to begin in April. He thanked Mayor Holland and Vice Mayor LeHeup-Smith for their support and service to the City.

City Attorney

Mr. Schroth expressed thanks to the Commission and specifically to Vice Mayor LeHeup-Smith and Mayor Holland. He reported that Leonard Wheeler has requested that the City's lawsuit against him be taken to mediation. He explained that a formal mediation would be done typically by a retired judge or attorney. He offered to conduct an informal mediation.

Mr. Neibert reported that the City had provided a settlement offer to Mr. Wheeler and he rejected it.

The Commission discussed the cost to the City for a mediator due to Mr. Wheeler having insufficient funds.

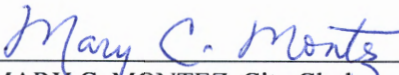
Mr. Neibert explained the lawsuit only addresses the derelict vehicles not the other issues raised by Mr. Wheeler.

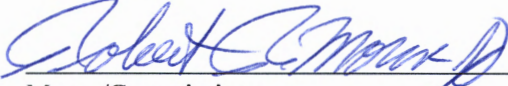
CONSENSUS: It was a consensus of the Commission to not go to mediation but to allow it to go to the hearing in February.

Mayor

Mayor Holland thanked everyone for their condolences and support. He wished everyone a Merry Christmas.

VIII. ADJOURNMENT - 6:26 p.m.


MARY C. MONTEZ, City Clerk


Mayor/Commissioner

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.