

Approved: 7/21/2016



City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes – Final* City Commission

Thursday, July 7, 2016

6:00 PM

City Hall

INVOCATION: Rev. Theodis Bob, Trinity Free Evangelical Church

PLEDGE OF ALLEGIANCE: Commissioner Morin

CALL TO ORDER: Mayor Holland - 6:02 p.m.

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 5 - Vice-Mayor Karen LeHeup-Smith; Commissioner Linda Bob; Commissioner Robert Morin; Commissioner Carla Gnann-Thompson; and Mayor Michael Holland

I. AGENDA UPDATE - None

II. APPROVAL OF MINUTES

16142 June 9, 2016 - Special City Commission Meeting
June 16, 2016 - Regular City Commission Meeting

A motion was made by Vice-Mayor LeHeup-Smith, seconded by Commissioner Bob, to Approve the Minutes. The motion carried by the following vote:

Aye: 5 - Vice-Mayor LeHeup-Smith; Commissioner Bob; Commissioner Morin; Commissioner Gnann-Thompson; and Mayor Holland

III. PRESENTATIONS

16144 Event and Organizational Support Grants

Colleen Scott, Finance Director, explained the Community Support Grant program and how the applications were reviewed by a committee. She further explained how the applications were considered. She reviewed the committee recommendations and each organization's benefit to the community. The recommended funding included the following: 1) Amazing Race for Charity - \$5,000; 2) Bay Street Players, Inc. - \$8,000; 3) Early Learning Coalition of Lake County - \$1,000; 4) Eustis African-American Heritage Celebration - \$800 for insurance coverage; 5) Eustis Historical Museum - \$1,000; 6) Lake Cares Inc. - \$350; 7) Lake Eustis Chamber of Commerce - \$20,000; 8) Lake Eustis Museum of Art - \$1,000; 9) LifeStream - \$4,000; 10) New Vision for Independence - \$350; 11) Public Arts & Music Inc. for the Lake County Folk Festival - \$3,500; and Trout Lake Nature Center - \$5,000. She noted that the New Vision for Independence withdrew their application so she was recommending that their \$350 award be kept in reserve in case of a future need.

Mayor Holland explained that the organizations would be allowed to speak under Audience to be Heard and that he would ask the Commission their recommendation at the end of the meeting.

IV. AUDIENCE TO BE HEARD

Tim Totten, Amazing Race for Charity and Eustis Historical Museum, thanked the Commission for their support and explained that the charities that would benefit from the next Amazing Race had not been selected so the Commission should not take that into consideration. He commented on the Historical Museum's Living Legends program and sale of recorded copies of the interviews.

Sue Hooper, Eustis Historical Museum President, thanked the Commission for their support and noted their increase in visitors since the hiring of their new curator.

Gary Marshall, Museum Curator, expressed concern about the paper records that are stored in the museum's attic and noted his intent to get all of the information on digital backup.

The Commission asked how they are digitizing the records with Mr. Marshall explaining they are being scanned and will be stored on an offsite server. The Commission asked if the City could provide technology assistance with Mr. Neibert explaining the City could not provide them access to the servers but possibly could provide space on the server through thumb drives.

Ruthie Haffner, Boys and Girls Club of Lake and Sumter County, explained their request for funding for their summer program. She commented on the staff report assertion that theirs is a well-funded organization and emphasized their need for community support and their efforts to keep juveniles off the street. She noted that teens will not be charged this summer for their participation in order to encourage them to stay with the club. She cited the numbers of youths served by the club at the Eustis location in June and noted others that went to other locations that also reside in Eustis.

Mary Salter, Abracadabra Foundation, explained the purpose of their organization and benefits to the youth of the community. She thanked the Commission for having the program and allowing them to apply.

Kacy Montgomery, Lake County Folk Festival, thanked the Commission for their support and commented on plans for the next festival.

Bernie Vatter, Bay Street Players, thanked the Commission for their continued support and reviewed some of their activities to bring more people to the city.

Carla Miller Mitchell, Eustis African American Heritage Committee, thanked the Commission for their support and noted their need for assistance with the cost of using the City buildings.

Joan Bryant, Trout Lake Nature Center, thanked the Commission and noted that all not-for-profits never have sufficient funds or sufficient volunteers.

V. CONSENT AGENDA

16145 Appointment to the Historic Preservation Board - Raechel LaFountain

A motion was made by Vice-Mayor LeHeup-Smith, seconded by Commissioner Gnann-Thompson, to Approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Vice-Mayor LeHeup-Smith; Commissioner Bob; Commissioner Morin; Commissioner Gnann-Thompson; and Mayor Holland

VI. ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

SECOND READING

16123 Ordinance No. 16-22: Partial Waiver of Sewer Impact Fees for Industrial Users

Derek Schroth, City Attorney, read Ordinance No. 16-22 by title on second and final reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida amending certain sections of the Code of Ordinances regarding a partial waiver of sewer impact fees for industrial uses; providing for codification; providing for an effective date.

Mr. Schroth opened the public hearing at 6:28 p.m. There being no public comment, the hearing was closed at 6:28 p.m.

A motion was made by Commissioner Bob, seconded by Vice-Mayor LeHeup-Smith, to Adopt Ordinance No. 16-22 on second reading. The motion carried by the following vote:

Aye: 5 - Vice-Mayor LeHeup-Smith; Commissioner Bob; Commissioner Morin;
Commissioner Gnann-Thompson; and Mayor Holland

VII. OTHER BUSINESS

16141 Canceling or Rescheduling of August 18, 2016 Regular City Commission Meeting

Mayor Holland explained that there was a conflict between the annual Florida League of Cities conference and the second meeting in August (August 18th) and asked the Commission's input on cancelling the meeting. He noted that there are no substantive items scheduled for that agenda at the current time.

CONSENSUS: It was a consensus of the Commission to cancel the August 18th Commission meeting.

16146 Review of Proposed FY2016-17 Capital Improvement Plan

Ron Neibert, City Manager, noted that at the May 4th workshop the Commission requested additional information about the proposed remodeling of the library. He reviewed the remodeling plan to create a maker space and explained the questions that still need to be worked out on the project regarding use of the space, operating costs and the current lack of funding.

The Commission confirmed that the project was previously in the CIP and questioned its subsequent removal.

Mr. Neibert explained the project was originally included in the plan with \$200,000 one year and \$200,000 the next year. He stated priorities were subsequently changed due to reviewing staff requests for additional projects and reviewing the needs of the departments and available funding. He further explained that, in working with the individuals on the maker space, information was not available regarding specific programs or operational funding. He expressed concern about budgeting \$456,000 for a project without a programmatic design to implement it combined with funding limitations.

The Commission and Mr. Neibert discussed the lack of a programmatic plan, the City's other operational demands, the existing wasted space at the library, the pending residential developments that will increase the use of the library, the ability of the City to re-prioritize the capital projects each year, the possibility of seeking grant funding for the library remodeling, and the lack of space for additional children's programming.

CONSENSUS: It was a consensus of the Commission to have a detailed review of the CIP at the budget workshop and for staff to provide additional information regarding the costs for remodeling the library.

16147 Discussion Item: Adams' Way; Proposed Alley Naming

Lori Barnes, Development Services Director, explained a request that was received for the City to consider naming the alley between McDonald Avenue and Magnolia Avenue, connecting Grove Street and Dewey Street. She explained the reason for the request and the business owner's desire to have their address on the alley. She stated the proposed name is Adam's Way. She explained to approve the naming would require adoption by resolution and then a request for address would have to be sent to E9-1-1.

Daniel DiVenzano, owner of property adjoining the alley, explained that Ben Adams was a local mapmaker and asked Kacy Montgomery to explain who Ben Adams was.

Kacy Montgomery provided a brief history of Ben Adams who built the Iron Block building and stated her request to name the alley Adam's Way.

Mr. DiVenanzo reviewed the progress of his renovation/construction project on the alley. He stated it will adjoin the Osprey Walk.

CONSENSUS: It was a consensus of the Commission for the alley naming to be brought back as a resolution.

Continuation of Event and Organizational Support Grants Discussion

Mayor Holland asked for Commission direction on the community support grants.

The Commission discussed adding the \$350 from the New Vision award to the Lake Cares only food pantry rather than holding it in reserve.

CONSENSUS: It was a consensus of the Commission to allocate the \$350 to Lake Cares.

The Commission confirmed that the Bay Street Players would still assist other organizations with fundraising.

The Commission questioned the funding to the Eustis Chamber with Mr. Neibert explaining that is for Georgefest. It was further explained that will be removed from future grant program considerations as it is actually the City's event and they are paying the Chamber to organize the event rather than it being an actual grant.

A motion was made by Commissioner Morin, seconded by Commissioner Gnann-Thompson, to Approve the support grants as recommended with the re-allocation of the \$350 to Lake Cares. The motion carried by the following vote:

Aye: 5 - Vice-Mayor LeHeup-Smith; Commissioner Bob; Commissioner Morin; Commissioner Gnann-Thompson; and Mayor Holland

VIII. FUTURE AGENDA ITEMS

Commissioner Bob asked staff to bring back information on drones and expressed concern regarding drones that were flying among the fireworks.

Mr. Neibert explained that staff is already gathering information to bring back to the Commission.

IX. COMMENTS

City Commission

Commissioner Gnann-Thompson commented on the excellent event on July 1st for the July 4th holiday.

Commissioner Morin cited the number of positive comments he received from people from other cities on the event. He congratulated the City staff.

Commissioner Bob wished her husband Theo happy birthday.

Vice Mayor LeHeup-Smith commented on the excellent view from the LEMA (Lake Eustis Museum of Art) back room during the fireworks. She noted Library Director Marlene Blye and her upcoming surgery. She announced the need for volunteers for the trap, neuter, release program in October.

Mayor Holland thanked staff for the July 1st event. He reminded the Commission and the public that there would be a budget workshop on Monday, July 11th, at 5:30 p.m.

City Manager

Mr. Neibert reported a kickoff event with Eustis Partners would be held on July 19th for marketing of the property. He announced that information would be sent to the Commission regarding the City Manager evaluation.

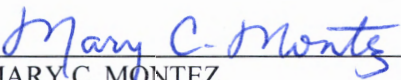
City Attorney

Mr. Schroth also wished Mr. Bob a happy birthday.

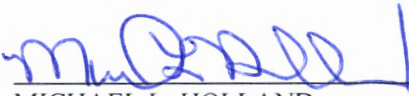
Mayor

Mayor Holland thanked all of the organizations who applied for the support grants for their work in the community.

X. ADJOURNMENT - 6:56 p.m.



MARY C. MONTEZ
City Clerk



MICHAEL L. HOLLAND
Mayor/Commissioner

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.