City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes – Final*
City Commission

Thursday, November 6, 2014 | **6:00 PM** | **City Hall**

INVOCATION: Rev. Ron Holder, First Church of God

PLEDGE OF ALLEGIANCE: Commissioner Holland

CALL TO ORDER: Mayor Bob - 6:01 p.m.

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 5 - Commissioner Michael Holland; Commissioner Karen LeHeup-Smith; Commissioner Kress Muenzmay; Vice-Mayor Albert Eckian; and Mayor Linda Bob

I. AGENDA UPDATE

Dianne Kramer, Acting City Manager, asked that Resolution No. 14-81 be removed from the agenda and that Resolution No. 14-85 be removed from the Consent Agenda. She explained the proposed Chamber agreement has a three-year term, which was not discussed at the workshop.

II. APPROVAL OF MINUTES

14248 October 16, 2014 - Regular City Commission Meeting
October 30, 2014 - Special City Commission Meeting
October 30, 2014 - City Commission Workshop

A motion was made by Commissioner Holland, seconded by Commissioner LeHeup-Smith, to Approve the Minutes. The motion carried by the following vote:

Aye: 5 - Commissioner Holland; Commissioner LeHeup-Smith; Commissioner Muenzmay; Vice-Mayor Eckian; and Mayor Bob

III. PRESENTATIONS

14256 Recognition of 2014 Miss Eustis Pageant Winners

Mayor Linda Bob presented Certificates of Recognition to the following winners of the various divisions of the 2014 Miss Eustis Pageant: Miss Eustis - Rachel Henderson, age 17; Teen Miss - Madison McCloskey, age 15; Jr. Miss - Daniela Ibarra, age 10; Little Miss - Alysia Fritzke, age 9; and Tiny Miss - Addisyon Melanson, age 4. Stephanie Henderson, Pageant Co-Director and Events Coordinator, and Miss Eustis Rachel Henderson assisted with the presentations.

IV. AUDIENCE TO BE HEARD - None

V. CONSENT AGENDA

14253 Resolution No. 14-79: Bid Award for Orange Avenue Sidewalk Improvements

14251 Resolution No. 14-82: Approval of ShoreTel Phone System Purchase

14254 Resolution No. 14-83: Foreclosure Authorization, 504 East Orange Avenue, Case #14-00077

14255 Resolution No. 14-84: Foreclosure Authorization, Vacant lot northwest corner of Danvers Street and Clifford Avenue, Case 14-00117

14257 Resolution No. 14-86: Approval of Purchase in Excess of $50,000 for Police Vehicles

A motion was made by Commissioner Holland, seconded by Commissioner LeHeup-Smith, to Approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Commissioner Holland; Commissioner LeHeup-Smith; Commissioner Muenzmay; Vice-Mayor Eckian; and Mayor Bob

VI. ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

14246 Resolution No. 14-85: Approval of Eustis Area Chamber of Commerce Agreement

Derek Schroth, City Attorney, announced Resolution No. 14-85: A Resolution of the City Commission of the City of Eustis, Florida, Authorizing the Acting City Manager to Execute a Grant Agreement with the Lake Eustis Area Chamber of Commerce, Inc.

Dianne Kramer, Acting City Manager, reviewed the proposed grant agreement and explained the request from the Chamber of Commerce to expand the term to three years so they can take advantage of multi-year pricing to reduce costs for the events. She recommended that the term be changed to two years.

The Commission discussed the August workshop, whether or not to obligate funds for three years, division of net revenues, and the renewal clause with a suggestion that it include wording such as "Chamber shall request renewal by July 1st of each year". It was noted that the proposed changes had been discussed with Chamber Director Christie Bobbitt. The Commission also noted that they had requested that grant criteria be developed stating that could possibly be discussed in the first quarter of 2015.

Mayor Bob opened the public hearing at 6:17 p.m. There being no public comment, the hearing was closed at 6:17 p.m.

Mr. Schroth confirmed the resolution could be adopted with the proposed changes.

A motion was made by Vice-Mayor Eckian, seconded by Commissioner Holland, to Approve Resolution No. 14-85 with the following changes to the agreement: 1) change the term of the agreement to two years; 2) specify that net booth sales are evenly split between the City and the Chamber; and 3) revise the renewal terms to require the Chamber to apply to the City prior to June 30th of each year for renewal. The motion carried by the following vote:

Aye: 5 - Commissioner Holland; Commissioner LeHeup-Smith; Commissioner Muenzmay; Vice-Mayor Eckian; and Mayor Bob

14247 Resolution No. 14-81: Investment Authorization for Fixed Income Investments

Pursuant to a request from the Acting City Manager, this item was removed from the Agenda.

SECOND READING

14235 Ordinance No. 14-32: Amendment to Chapter 90, Traffic and Vehicles, of the Code of Ordinances

Mr. Schroth read Ordinance No. 14-32 by title on second and final reading: An Ordinance of the City Commission of the City of Eustis, Florida, Amending Chapter 90, Article IV, Section 90-152 to Authorize Removal by Police of any Vehicle Illegally Parked within a Public or City Owned Space Which Has Been Temporarily Closed Due to a City Approved Special or Community Event; Amending Chapter 90, Article IV, Section 90-154 to Establish Impound Procedures for Illegally Parked Vehicles Removed as a Result of a City Approved Special or Community Event, and to Establish Cost Liability Due to the Removal and Storage of Said Vehicle; Providing for Repeal of Conflicting Ordinances; Providing for Severability; Providing for Inclusion in the Code of Ordinances; Providing for Severability, Codification and an Effective Date.

Mr. Schroth opened the public hearing at 6:19 p.m. There being no public comment, the hearing was closed at 6:19 p.m.

A motion was made by Commissioner Holland, seconded by Vice-Mayor Eckian, to Adopt Ordinance No. 14-32 on second reading. The motion carried by the following vote:

Aye: 5 - Commissioner Holland; Commissioner LeHeup-Smith; Commissioner Muenzmay; Vice-Mayor Eckian; and Mayor Bob

FIRST READING

14259 Ordinance No. 14-35: Large Scale Comprehensive Plan Amendment 2014-CPLU-04 - City Owned Property on Hicks Ditch Road

Mr. Schroth read Ordinance No. 14-35 by title on first reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida, Amending the City of Eustis Comprehensive Plan Pursuant to 163.3184 F.S.; Changing the Future Land Use Designation of Approximately 52.25 Acres of Real Property Located on the West Side of Hicks Ditch Road, South of E CR 44 from Public Institutional (PI) to Conservation.

Lori Barnes, Senior Planner, explained the proposed comprehensive plan amendment to change the future land use amendment on portions of the City-owned property along Hicks Ditch Road from Public/Institution to Conservation. She confirmed that staff had reviewed the amendment pursuant to state statute and City regulations. She noted that no public comments were received and stated staff's recommendation for approval.

Mr. Schroth opened the public hearing at 6:24 p.m. There being no public comment, the hearing was closed at 6:24 p.m.

A motion was made by Commissioner Holland, seconded by Commissioner LeHeup-Smith, to Approve Ordinance No. 14-35 on First Reading. The motion carried by the following vote:

Aye: 5 - Commissioner Holland; Commissioner LeHeup-Smith; Commissioner Muenzmay; Vice-Mayor Eckian; and Mayor Bob

VII. FUTURE AGENDA ITEMS

Commissioner Eckian cited issues with the County's treatment of the City regarding the joint Kurt Street improvement project and asked that a joint meeting be requested with the County Commission.

Mayor Bob commented on problems with the darkness along the City's streets and expressed support for finding a way to address the issue.

Ms. Kramer referred to the City's adopted streetlight installation policy noting that it is very restrictive as to when the City will install lighting due to the expense. She cited a previous suggestion for the City to consider a streetlight assessment fee to fund additional streetlights. She noted that the gas tax revenues, which are being reduced, were used for both street paving and streetlighting.

Following further discussion, it was a consensus of the Commission for staff to request the joint meeting with the County Commission.

Mayor Bob also noted the need to address the amount of debris along the City's streets.

Ms. Kramer recommended that the following workshop dates be scheduled: Nov. 20th - health insurance options for cost sharing; and Dec. 4th - Sharp's Park appraisals. She explained her discussion with the Water Groups consultant Andrea Sims and recommended a workshop be held on December 18th to discuss finalists for interviews with interviews to be held in January. She noted that Commissioner-Elect Brett would be able to participate in the workshop. She further explained she had requested that all applications be sent to City staff as they are received. She stated that staff would not bring forward any applications that do not meet the Commission's criteria. She indicated the workshop could be held after the regular Commission meeting but would have to move to the Development Services Conference Room so Ms. Sims could participate by phone.

The Commission discussed the timing for the interviews with a consensus to wait until after the first of year to select the finalists and schedule the interviews.

Ms. Kramer requested that an orientation workshop be scheduled in January to include review of the Sunshine Law and the Commission Rules of Order as well as other information. It was a consensus of the Commission to hold the workshop on January 15th along with the regular Commission meeting.

Ms. Kramer then announced that a shade meeting would need to be scheduled to discuss litigation with the City's land use counsel and the insurance counsel.

Mr. Schroth noted that separate meetings would have to be held for the separate cases and the meetings would have to be noticed separately.

VIII. COMMENTS

City Commission

Commissioner Holland invited the public to the ribbon cutting for the City's new Fire Station Nov. 22nd from 10 a.m. until Noon and to the annual Light Up Eustis to be held November 28th.

Vice Mayor Eckian thanked the Eustis Historical Society, volunteers and Criterion Civic Club for the Living Legends program.

Commissioner LeHeup-Smith complimented staff and other participants for the Halloween event. She announced the Lake Eustis Museum of Art Members II reception and opening and noted that admission will be free as it is being sponsored by the City. She also noted the West-MUTT-ster Dog Show to be held in in Ferran Park. She commented on the Museum's recent Sip & Paint event.

Commissioner Muenzmay congratulated Commissioner-Elect Bill Brett on his victory in the City's Seat #2 election. He commented further on the election, his service on the Commission and the characteristics of the community.

City Manager

Ms. Kramer explained that the City Manager brochure will be updated and suggested that the salary range be changed to state "up to $150,000". She then reported that she had received a request from the Grand Island Cemetery Board which is located outside City limits. She explained they have been receiving City water through a connection on a neighboring property; however, that property has been sold. She stated they are asking the City to waive the fees for annexation and land use change at this time but they would pay the connection fees. She added they are willing to sign an agreement to annex when they become contiguous.

CONSENSUS: It was a consensus of the Commission for staff to bring forward the annexation/ water service agreement with the requested waiver of fees.

Ms. Kramer then reported on the recent City Managers meeting. She stated that representatives from the County provided a report on the gas tax renewals and said that all portions of the gas tax can be renewed at the same time rather than separately which will mean that all of them will then expire in the future at the same time. She noted that will not change the distribution formula. She stated that the hearing will be held in January to approve the 3rd, 4th, 5th and 6th cents of the gas tax.

City Attorney - None

Mayor

Mayor Bob thanked all of her supporters for her re-election. She announced the 13th Army Band Concert at the Ferran Park bandshell and the Annual Christmas Craft Fair to be held Nov. 24th through Dec. 7th at the 1st United Methodist Church. She then commented on the state of education within the City and the financial state of the City's residents.

IX. ADJOURNMENT - 7:03 p.m.

Mary C. Montez

MARY C. MONTEZ
City Clerk

Linda Durham Bob

LINDA DURHAM BOB
Mayor/Commissioner

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.