



City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes – Final* City Commission

Tuesday, November 19, 2013

6:00 PM

City Hall

CALL TO ORDER: Mayor Muenzmay - 6:00 p.m.

INVOCATION: Rev. W. H. Volland, Epiphany Anglican Church

PLEDGE OF ALLEGIANCE: Commissioner Eckian

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 5 - Vice-Mayor Linda Bob; Commissioner Albert Eckian; Commissioner Michael Holland; Commissioner Karen LeHeup-Smith; and Mayor Kress Muenzmay

I. AGENDA UPDATE - None

II. APPROVAL OF MINUTES

- 13272 November 7, 2013 - Regular City Commission Meeting
November 7, 2013 - City Commission Workshop

A motion was made by Vice-Mayor Linda Bob, seconded by Commissioner Michael Holland, to Approve the Minutes. The motion passed by an unanimous vote.

III. AUDIENCE TO BE HEARD - None

IV. CONSENT AGENDA

- 13263 Appointment to the Library Board of Trustees - Glenda Pippin
- 13271 Resolution No. 13-85: Reduction of Code Enforcement Fine/Release of Lien
- 13264 Resolution No. 13-86: Purchase of Asphalt in Excess of \$50,000
- 13265 Resolution No. 13-87: Purchase of Concrete in Excess of \$50,000
- 13266 Resolution No. 13-88: Public Works Temporary Labor Services
- 13259 Resolution No. 13-89: Purchase of a New Fire Truck
- 13270 Resolution No. 13-90: Authorization for Acting City Manager to Execute a Contract for Sale and Purchase of a Portion of City-owned Property on Frankies Rd.
- 13269 Resolution No. 13-91: Commission Rules of Order

A motion was made by Commissioner Holland, seconded by Commissioner Eckian, to Approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Vice-Mayor Bob; Commissioner Eckian; Commissioner Holland; Commissioner LeHeup-Smith; and Mayor Muenzmay

V. ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

13261 Resolution No. 13-83: Amendments to Personnel Rules and Regulations

Derek Schroth, City Attorney, announced Resolution No. 13-83: A Resolution by the City Commission of the City of Eustis, Lake County, Florida, Amending the Personnel Rules and Regulations of the City of Eustis Section 3.04(A), Employment Physicals, Section 6.04(A, B, G) Sick Leave, and Section 6.05(G) Annual Leave.

Ann Isaacs, Human Resources Director, explained the proposed revisions to the Personnel Rules and Regulations regarding employment physicals, sick leave and annual leave as follows: 1) Eliminates employment physicals for sedentary positions that have minimal physical requirements and safety hazards; 2) Eliminates two-hour doctor's appointment benefit and instead allows employees to elect to change an accrued sick day to a personal day to be used for things like doctor appointments; and 3) Eliminates the requirement that employees entering the deferred retirement option program to forfeit any accrued leave benefits above the amount they're allowed to payout.

Mr. Schroth opened the public hearing at 6:07 p.m. There being no public comment, the hearing was closed at 6:07 p.m.

A motion was made by Commissioner Holland, seconded by Commissioner LeHeup-Smith, to Approve Resolution No. 13-83. The motion carried by the following vote:

Aye: 5 - Vice-Mayor Bob; Commissioner Eckian; Commissioner Holland; Commissioner LeHeup-Smith; and Mayor Muenzmay

VI. OTHER BUSINESS

13262 Resolution No. 08-51: Authorization to Proceed with Obtaining Approvals to Annex Identified State of Florida and Lake County Rights-of-Way

Dianne Kramer, Acting City Manager, explained staff's recommendation to not proceed with annexation of the County rights-of-way for jurisdictional purposes which was previously authorized under Resolution No. 08-51. She explained the County is unwilling to include wording that clarifies the City would not assume responsibility for maintenance of those roads.

CONSENSUS: It was a consensus of the Commission for staff to not proceed with annexation of the County right-of-ways previously authorized by Resolution No. 08-51.

13268 Kurt St. and Ardice Ave. -- Options for Improvements

John Futch, Public Services Director, reported on the progress of the Kurt Street and Ardice Avenue intersection improvement project stating that the project will only address drainage from the intersection and that the County would put it to bid in December. He stated that the City has hired GAI to prepare a master stormwater plan for the entire corridor. He commented on the ongoing problem with multiple jurisdictions owning various parts of the corridor and reported on a meeting with the County on October 18th regarding a 2008 feasibility study for Kurt Street which estimated the overall cost at \$9 to \$10 million. He noted that the pavement on Kurt is very poor and stated staff has approached the County about milling and resurfacing Kurt Street. He indicated the County is interested in repaving the street and estimated the cost for that project at \$370,000. He cited other issues in the area and possible problems with the base to the roadway.

The Commission asked for clarification about the ownership of Kurt Street with Mr. Schroth stating that portions of the street are owned by three different entities - Lake County, State of Florida and the City and the ownership isn't in long, continuous sections. He stated the issue exists from Hwy. 441 to the concrete plant.

Ms. Kramer explained that staff is trying to work out an agreement with the County for resurfacing the road.

The Commission discussed the \$9 million cost for reworking Kurt Street, the increased traffic due to the apartment complexes to be constructed off Kurt Street and the rebuilding of the elementary school, the possibility of getting the project placed on the Lake Sumter MPO work list, and the possibility of obtaining additional funding once the school is complete under the safe schools, safe routes program. It was noted that the elementary school is scheduled for completion in early 2015.

VII. FUTURE AGENDA ITEMS

Ms. Kramer announced that staff would begin in January bringing forward the annexation applications from the October free annexation program.

VIII. COMMENTS

City Commission

Commissioner Holland thanked Jim Myers and others for the employee appreciation luncheon and noted the Farmer's Market at Palmetto Plaza and the upcoming Light Up event.

Commissioner Eckian thanked the Lake Eustis Museum of Art (LEMA) for their recent Christmas tree and auction event, the Chamber for their annual Gala, and noted his attendance at an upcoming League of Cities financial seminar.

Commissioner LeHeup-Smith noted the grand opening of Colonial Tavern and activities at Olivia's and the Kiwanis Club. She announced the next LEMA event is a dance on January 17th. She commented on the Chamber Gala and complimented the high school culinary department on the food.

Mayor Muenzmay presented an award received from the Chamber to the City. He commented on a Faith Lutheran event and noted comments he has heard regarding the change in Eustis High School since the new principal Nancy Velez was appointed. He noted Ms. Velez and an EHS student's attendance at a recent School Board meeting. He announced the funeral services for former Commissioner/Mayor Donald Porter.

Ms. Kramer reported that flowers would be sent to the services on behalf of the City.

City Manager

Ms. Kramer noted the upcoming Trout Lake Nature Center celebration and asked if the Commission wanted the City to be a sponsor.

CONSENSUS: It was a consensus of the Commission for the City to be a Magnolia sponsor with a \$1,000 donation.

Ms. Kramer asked Chief Winn and Joe LaPolla to explain an event that the City will be participating in.

Joe LaPolla explained the Water Safety Day on May 17, 2014, which will occur at the City's pool and other community pools around the County with a variety of water safety and swimming demonstrations. He cited other organizations participating including Lake EMS. He indicated there may be vendors involved as well.

Fire Chief Rex Winn explained the Fire Department's involvement including CPR training and a demonstration of a mock drowning.

The Commission asked for information to be included in the water bill with Chief Winn and Mr. LaPolla noting that flyers will be distributed for each city involved. Ms. Kramer indicated they will also be distributed through the schools.

City Attorney - None

IX. ADJOURNMENT - 6:31 p.m.



MARY C. MONTEZ

City Clerk



KRESS T. MUENZMAY

Mayor/Commissioner

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.