



City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes – Final* City Commission

Thursday, January 17, 2013

6:00 PM

City Hall

CALL TO ORDER: Mayor Muenzmay - 6:00 p.m.

INVOCATION: Fr. Gilbert Medina, St. Mary of the Lakes Catholic Church

PLEDGE OF ALLEGIANCE: Commissioner Eckian

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 5 - Commissioner Albert Eckian; Commissioner Michael Holland; Commissioner Karen LeHeup-Smith; Vice-Mayor Linda Bob; and Mayor Kress Muenzmay

I. AGENDA UPDATE - None

II. APPROVAL OF MINUTES

13016 January 8, 2013 - City Commission Organizational Meeting

A motion was made by Commissioner Holland, seconded by Vice-Mayor Bob, to Approve the Minutes as submitted. The motion carried by the following vote:

Aye: 5 - Commissioner Eckian; Commissioner Holland; Commissioner LeHeup-Smith; Vice-Mayor Bob; and Mayor Muenzmay

III. PRESENTATIONS

11548 Presentation of Lake County Enterprise Zone Quarterly Report

Sue Cordova, Chairman of the Enterprise Zone Development Agency, presented to the Commission the first quarterly report for the Lake County Enterprise Zone.

NEW MAYOR'S MESSAGE

Mayor Muenzmay presented his inaugural message as follows: "I am honored to serve as the Mayor of the City of Eustis for this coming year. When I ran for my commission seat in 2010, I committed to do a couple of things. One of them was to value and respect your tax dollars. The other was to try and create a business friendly culture in the City that worked with existing and new businesses laying the groundwork for economic prosperity. I asked for citizens to participate in the government process and I wanted to work to have Eustis be that place that in your mind's eye you could say, "If you're lucky enough to live in Eustis, you're lucky enough".

We've accomplished much over several years, not just since I've been here, but over several years in this community. We have been very mindful and respectful of your tax dollars. We've been open to change in regulations and willing to work with businesses that are eager to put their business in Eustis and call it their new home. We have been transparent and encouraged participation in our workshops and Commission meetings when we've talked about things from strategic plans to bike trails and parks. And yet our job is far from done.

We have some difficult issues before the Commission this year - four of them that I am going to bullet point very quickly:

- *First and foremost is going to be solving the deficit gap between recurring income and recurring expense in the General Fund so we can maintain the 90-day reserves that we are required to do by ordinance through the Commission.*
- *We are going to have to have a review of both the Fire and Police Pension Funds and that's necessary to ensure that a complete understanding of the fiscal impact of those funds is understood for the City.*
- *We are going to have to bring economic development to the City of Eustis because that is vital in achieving a tax base that can support the shared quality of life issues like parks and trails.*
- *And, lastly, getting community support from both the private and the public sector on improving the educational experience of our children and our adults. This is the basis for a community's success and it is the most important factor in determining why people and businesses locate in a community.*

We will continue to search for ways to improve the community through private/public synergies. This past year we had a great example of how these synergies can leverage in making the final outcome greater than the sum of the parts. The Lake Eustis Area Chamber of Commerce had the vision to change its business model to become a more meaningful organization to both its members and the community it served. To accomplish this it needed to relocate from its wonderful home that it had on the lake to a new building. This same piece of property that the Chamber owned was one of the few that the City did not control and in the future would be key to the expansion of continuous waterfront access in Ferran Park for the City and the community. The Lake Eustis Museum of Art was looking for a new home. Through the City's acquisition of the Chamber property, the Chamber was able to purchase a building allowing them to bring the Northeast Lake County Business Opportunity Center to Eustis, and for the City to make the old Chamber building available to the Lake Eustis Museum of Art.

This type of forward thinking and cooperation took a single transaction and leveraged it into an additional property sale in the City, a new business entity locating in the City and an improved new home for the Lake Eustis Museum of Art. That's what cooperation and working together creating leverage can do for the community and we need to continue to work and find ways to do that.

We will be working with Lake County and the cities of Mount Dora and Tavares to improve fire and rescue services in the Golden Triangle area. This is cutting edge in cooperation between municipalities and fire departments and will ultimately be reflected in better response times, as well as lower insurance ratings which will equate for some to lower cost in their insurance and a fire district that is 100% advanced life saving capable.

You have an outstanding Commission. All experienced. All ready to serve. You have a very qualified City staff with employees that know and provide excellent service and have this wonderful charm about them of small town hospitality. Our City mission is to create a superior quality of life by engaging and partnering with the community to provide financially prudent and customer friendly services. We have a great team on which we have a start to make this happen but the real success in this community is only going to come when every citizen understands they are the most important team player. You are our most important team player. We need you to volunteer for boards in the City. We need you to get involved in community organizations and attend the workshops and City Commission meetings and provide us input. Elected or not, we each have a responsibility to make this the best City we can. With all of our citizens' involvement, we can make a difference and achieve a mission with excellence. If it's worth doing, it is worth doing the best of all our abilities and what's worth doing, and is truly worth doing, is never easy. I challenge all of us to become engaged and participate in evolving this community to its full potential.

In closing, I want to paraphrase a personal hero of mine and an individual, and that is President John F. Kennedy. I think what he said is incredibly important, "Ask not what your City can do for you, but what you can do for your City." I thank you all and I look forward to your participation in helping us achieve our City mission."

IV. AUDIENCE TO BE HEARD

Sandy Johnson, The Great Pizza Co. at 23 E. Magnolia Avenue, addressed the Commission regarding the possibility of relocating her business to the City-owned building in front of the City pool and opening a Chinese restaurant in her present location.

The Commission recommended that Ms. Johnson contact the City Manager to discuss her proposal.

Paul Berg, City Manager, encouraged Ms. Johnson to attend the Ferran Park master plan workshop to be held following the Commission meeting.

Susan Snell, Hound Dogg Entertainment, informed the Commission about the first annual Picks and Stix Music Jamboree scheduled for March 2nd at the Lake County Fairgrounds. She noted items that are needed for the event and asked if the City could assist with some of those items.

Nancy Muenzmay, Executive Director of the Lake Eustis Area Chamber of Commerce, reported on the progress and activities of the new Business Opportunity Center.

V. CONSENT AGENDA

Commissioner Eckian requested that Resolution 13-02 be removed from the Consent Agenda.

13010 Appointment of Member to the Eustis Housing Authority - Alton Roane

A motion was made by Commissioner Holland, seconded by Commissioner Eckian, to Approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Commissioner Eckian; Commissioner Holland; Commissioner LeHeup-Smith; Vice-Mayor Bob; and Mayor Muenzmay

VI. ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

13014 Resolution No. 13-03: Appointing City Commissioners and Staff Members to Various Committees and Boards of Directors

Derek Schroth, City Attorney, announced Resolution 13-03: A Resolution by the City Commission of the City of Eustis, Lake County, Florida, to appoint Liaisons, Directors/Members and Alternate Directors/Members to Various Committees and Board of Directors to Ensure that the City's Interests, as Expressed through the City Commission, are represented on these Various Committees and Boards of Directors.

The Commission reviewed the list of boards and committees with each Commissioner indicating those they would be willing to serve on and with Mayor Muenzmay requesting that a Commissioner be appointed as liaison to the Fire and Police Pension Boards rather than a staff member.

Mary Montez, City Clerk, summarized the agreed upon appointments as follows: Mayor Muenzmay to serve as liaison to the Firefighter and Police Officer Pension Boards with Commissioner Holland as alternate; Commissioner Eckian to serve on the Upper Ocklawaha Basin Working Group with Commissioner LeHeup-Smith as alternate; Commissioner Holland to serve as director for the Lake Co. League of Cities with Commissioner LeHeup-Smith as alternate; Mayor Muenzmay to serve as member of the Lake-Sumter MPO Governing Board and Commissioner LeHeup-Smith as alternate; Ann Isaacs to remain as member of the PRMG Health Trust with Karen Crouch as alternate; Vice Mayor Bob to serve as representative to the LCAA Board of Directors; Mayor Muenzmay to serve as a member of the Audit Committee; Commissioner Eckian to serve on the Lake Eustis Area Chamber of Commerce Board of Directors; and Gwendolyn Manning to represent the City on the Lake Co. Educational Concurrence Review Committee with Vice Mayor Bob as alternate.

Mr. Schroth opened the public hearing at 7:03 p.m. There being no public input, the hearing was closed at 7:03 p.m.

A motion was made by Commissioner Holland, seconded by Vice-Mayor Bob, to Approve Resolution No. 13-03 with the appointments as discussed. The motion carried by the following vote:

Aye: 5 - Commissioner Eckian; Commissioner Holland; Commissioner LeHeup-Smith; Vice-Mayor Bob; and Mayor Muenzmay

SECOND READING

13007 Ordinance No. 13-01: Conditional Use Permit for a K-12 Special Education School Facility, with Support Services, at 1217 Huffstetler Dr.

Mr. Schroth read Ordinance 13-01 by title on second and final reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida, approving a Conditional Use Permit for a K-12 Special Education School Facility, with Support Services, in the Mixed Commercial/Industrial (MCI) Land Use District on Approximately 4.12 acres Located at 1217 Huffstetler Drive.

Mr. Schroth opened the public hearing at 7:04 p.m. There being no public input, the hearing was closed at 7:04 p.m.

Mayor Muenzmay disclosed that he is on the Board of Directors for the Lifestream Foundation.

A motion was made by Commissioner Holland, seconded by Commissioner Eckian, to Adopt Ordinance No. 13-01 on second and final reading. The motion carried by the following vote:

Aye: 5 - Commissioner Eckian; Commissioner Holland; Commissioner LeHeup-Smith; Vice-Mayor Bob; and Mayor Muenzmay

13015 Resolution No. 13-02: Modification of FDEP SRF Loan #WW350302

Mr. Schroth read Resolution No. 13-02 by title: A Resolution of the City Commission of the City of Eustis, Florida, Authorizing a Modification to the Loan Agreement with the Florida Department of Environmental Protection State Revolving Fund Loan #WW350302 to Increase the Total Loan Amount by \$600,000 for a Total of \$5,394,852.

The Commission discussed the financial advantages versus disadvantages of paying for the projects with Water & Sewer Fund Balance rather than borrowing the funds.

Jim Myers, Finance Director, explained the request for increasing the loan amount to complete the projects. He also confirmed that the projects could be completed utilizing the Fund Balance.

The Commission discussed the possible future impact of drawing down the Fund Balance to pay for the projects.

Mr. Schroth opened the public hearing at 7:35 p.m. There being no public input, the hearing closed at 7:35 p.m.

A motion was made by Commissioner Eckian, seconded by Vice-Mayor Bob, to Deny Resolution No. 13-02. The motion carried by the following vote:

Aye: 4 - Commissioner Eckian; Commissioner Holland; Vice-Mayor Bob; and Mayor Muenzmay

Nay: 1 - Commissioner LeHeup-Smith

VII. FUTURE AGENDA ITEMS

Mayor Muenzmay asked to have Eustis Main Street on a February agenda to discuss their financial issues.

XIII. COMMENTS**City Commission**

Commissioner Eckian encouraged everyone to attend the grand opening of the Lake Eustis Museum of Art (LEMA) new facility on Friday at 6:00 p.m. He commented on a recent trip to Washington D.C. and the National Zoo. He congratulated Human Resources on the grand opening of the new employee fitness facility.

Commissioner LeHeup-Smith commented on the LEMA grand opening and introduction of their new director. She noted upcoming activities at the Gethsemane Baptist Church in honor of Dr. Martin Luther King Jr. Day.

Commissioner Holland noted various upcoming events including the African-American Heritage Festival, GeorgeFest, Lake County Days in Tallahassee, the City Employee's Relay for Life Team and the Cattle Baron's Ball for the American Cancer Society.

Vice Mayor Bob cited her attendance at the breakfast recognizing Dr. Martin Luther King Jr. Day and encouraged participation in the other activities including a walk on Saturday. She commented on the school system's anticipation of the FCAT.

Mayor Muenzmayer reminded the audience that the information on all of the events is located on the City's website.

City Manager

Mr. Berg reminded everyone the Ferran Park and lakefront master plan workshop would be held following the Commission meeting. He noted the Relay for Life team's involvement in the GeorgeFest and Heritage Festival parades.

Mr. Berg stated that the City has been working on a software replacement project and asked Mr. Myers to provide a brief presentation.

Mr. Myers reported on the enterprise resource planning system (ERP) project and explained why the software is being considered for replacement. He reviewed the process used for selection of the vendors with final selection anticipated to be held in March for approval by the City Commission in April. He distributed a memo to the Commission regarding the project.

City Attorney - None**IX. ADJOURNMENT - 7:53 p.m.**


MARY C. MONTEZ
City Clerk


KRESS T. MUENZMAYER
Mayor/Commissioner

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.